



Pennington and Bailes

Return or Exchange Form

At Pennington & Bailes, we work hard to provide a quality product you will enjoy for years to come. However, if you find it necessary to exchange or return your purchase we provide the following policy and process to follow.

Exchanges or returns on items purchased directly from www.penningtonandbailes.com will be accepted within 30 days of purchase provided that are in new condition with original tags. Return items cannot be washed, worn or altered.

EXCHANGES

When making an exchange of goods please clearly indicate size, color, and the product you are exchanging for.

RETURNS

When making a return, please complete the form on the reverse side and include it in your return shipment. Please allow 5-10 business days for your refund to be processed.



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Name:

Date:

1. Check one of the boxes:

- I am exchanging for another item I am returning for a refund

If you are exchanging an item have you already received your replacement: YES NO

2. Check the reason for your exchange or return:

- Too Large Too Small Wrong Item
 Wasn't a Fan Defective Other

3. For exchanges, please specify the new item(s) below:

4. Include this form along with the packing slip in the box containing your exchange/return.

5. Ship your exchange or return to:

Pennington & Bailes
22 Marin Way Unit 2
Stratham, NH 03885